

STUDIO POLICIES AND LESSON AGREEMENT

Thank you for choosing lessons with me. This agreement explains how payment, cancellations and rescheduling work so we're always on the same page. Please read it, keep a copy, and sign the last page before your first lesson.

A note before you read: these policies are written to protect my small business and give us both clear expectations. In practice, I'm often more flexible than what's written here. If something comes up, just talk to me.

1. HOW LESSONS WORK

- Lessons are weekly, on the same day and time each week, and are 30 or 60 minutes long.
- **In-person lessons** are in Appleton, Wisconsin. **Remote lessons** are by video call. **Home visits** are described in section 8.
- There is no contract or subscription. You only pay for the lessons you choose to buy.

2. RATES AND PAYMENT

There are two ways to pay:

- **Pay per lesson:** pay for each lesson at or before the lesson.
- **Prepay 4, 8 or 12 lessons:** pay for your next 4, 8 or 12 weekly lessons up front and save about 10%, 15% or 20%.
- **Trial lesson:** new students' first lesson is half off, with no commitment to continue.

	In person 30 min	In person 60 min	Remote 30 min	Remote 60 min
Per lesson	\$35	\$65	\$30	\$55
Prepay 4 (save 10%)	\$125 \$31.25 each	\$235 \$58.75 each	\$105 \$26.25 each	\$200 \$50 each
Prepay 8 (save 15%)	\$240 \$30 each	\$440 \$55 each	\$200 \$25 each	\$376 \$47 each
Prepay 12 (save 20%)	\$336 \$28 each	\$624 \$52 each	\$288 \$24 each	\$528 \$44 each

- Payment is by **cash or check** (payable to Christian Dyble).
- **Your weekly time:** prepaid lessons keep your weekly time reserved. If your next lessons aren't paid in advance, holding your time is at my discretion, and it may be offered to another student.
- **Nothing else is ever owed.** There are no late fees and no ongoing commitment.
- Home visits have their own quoted rate and policy (section 8).

3. CANCELLATIONS AND RESCHEDULING

- **Cancelling:** give at least **24 hours' notice** and your lesson will be rescheduled.
- **Rescheduling must be arranged within the same week** as the original lesson. Let me know what works for you, and I'll do my best to find a time that works for both of us. If a new time isn't arranged that week, the lesson is forfeited.

- A rescheduled lesson is the same length and format as the original, and it may take place that week or in a later week.
- **Late cancellations and no-shows** (less than 24 hours' notice) are not guaranteed a reschedule and otherwise count as a lesson taken. I often do offer to reschedule anyway, but it isn't guaranteed in every circumstance.

4. IF I CANCEL OR START LATE

- I may need to cancel a lesson at any time. If I do, I'll work with you to reschedule it at a later point. If that doesn't work, I'll refund that lesson.
- If I start a lesson late, I'll make up the missed time at the end of that lesson or at a later lesson.
- If you're running late, the lesson still ends at its scheduled time so the next student can start on time.

5. STOPPING OR ENDING LESSONS

- **If you stop:** just let me know. Prepaid lessons aren't refunded, but any you haven't used can be scheduled within 3 months.
- **If I end lessons:** I may end lessons at any time and for any reason. If I do, any lessons you've paid for and not yet taken will be refunded.

6. HOLIDAYS AND CLOSURES

- The studio closes for some holidays during the year, and I'll share those dates in advance.
- No lessons are scheduled during a closure, and nothing is lost: prepaid lessons simply continue the following week.

7. WEATHER, ILLNESS AND REMOTE LESSONS

- **Bad weather or feeling sick:** please switch an in-person lesson to remote instead of cancelling. If roads are unsafe, I may switch a lesson to remote.
- **Remote setup:** a steady internet connection and a phone, tablet or computer with a camera and microphone. Please test your setup before your first remote lesson and join on time. For students under 12, an adult should be present for the lesson.
- **Connection problems:** if the call drops, we'll reconnect or switch to a phone call. If the problem is on my end and time is lost, I'll make it up. If it's on your end, we'll continue as time allows.

8. HOME VISITS

- **Home visits are subject to a quoted rate and policy**, agreed in writing before lessons begin. The quote includes a travel fee based on distance. Home visits are available within a reasonable distance of Appleton, depending on my schedule.

Unless your quoted policy says otherwise:

- Please provide a quiet space with the instrument ready. For piano students, a reasonably tuned piano. Please keep pets secured and make sure there's a place to park.
- An adult (18 or older) must be home for the entire lesson for any student under 18.
- If I arrive and no one is available, I'll wait 10 minutes. After that, the lesson counts as a no-show.
- All other policies in this agreement, including cancellations and rescheduling, apply to home visits.

9. STUDENTS UNDER 18 AND SAFETY

- A parent or guardian must read and sign this agreement for any student under 18.
- For students under 12, a parent, guardian or trusted adult must stay on site during in-person lessons and be present for remote lessons.
- In-person lessons are held with an open door or with a parent or guardian nearby.

10. MATERIALS

- I provide some lesson materials, but not all. Students are often expected to buy their own lesson books, and I will recommend which ones.
- Students bring their own instrument to in-person lessons.

11. LIABILITY

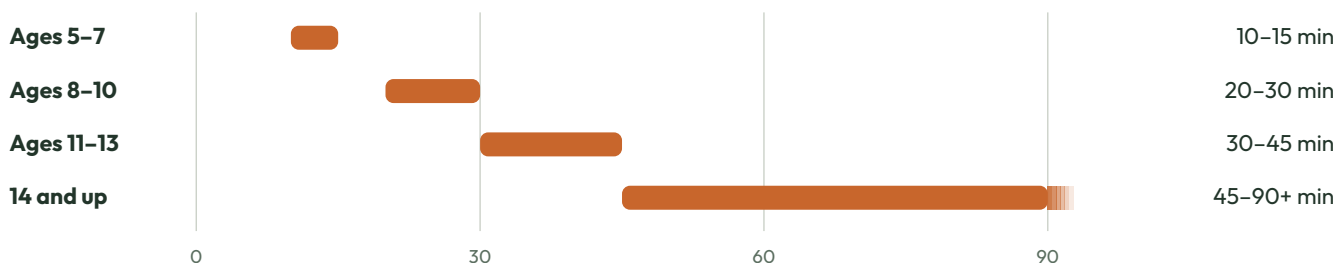
- Lessons are taken at the student's own risk. I'm not responsible for injury, or for lost or damaged personal property, during lessons, whether in my studio, at a home visit or online.

12. DURATION AND CHANGES

- This agreement applies to every lesson for as long as we work together. It stays in effect until lessons end and doesn't need to be signed again.
- I may update these policies with at least 30 days' written notice. Continuing lessons after that notice means you accept the update.

13. PRACTICE GUIDE

Steady progress comes from regular practice between lessons, and I'll give each student a plan for the week. Recommended daily practice, 5 or 6 days a week:



* Based on typical attention spans, and assumes the goal is to make the most progress. Every student and family has different goals and lifestyles, so we'll find what works for you.

Practice tips

- **Keep a steady schedule.** Practice at the same time each day, like right after school or before dinner.
- **Take breaks.** For longer sessions, take a short break every so often.
- **Break practice into focused blocks.** Give each part its own time, like warm-ups, technique, then pieces.
- **Warm up first, and finish with something fun.**
- **Go slow to get fast.** Play it right slowly before speeding up.
- **Keep a practice journal.** Track the day, how long you practiced and what you worked on. Decide what you'll work on before you start.

AGREEMENT

This agreement is signed before the first lesson and applies for as long as we work together. By signing below, I confirm that I have read and agree to the Studio Policies and Lesson Agreement above. If the student is under 18, a parent or guardian signs on their behalf.

STUDENT NAME

STUDENT AGE

PARENT OR GUARDIAN NAME (IF STUDENT IS UNDER 18)

PHONE

EMAIL

LESSONS (PER LESSON OR PREPAY 4, 8 OR 12; 30 OR 60 MIN; FORMAT)

SIGNATURE (PARENT OR GUARDIAN IF UNDER 18)

DATE

TEACHER SIGNATURE

DATE

VIDEO AND MEDIA RELEASE (OPTIONAL)

From time to time I may record short clips during lessons, such as a student playing a piece or a moment of progress. These clips may be shared on social media (such as YouTube, Instagram, TikTok and Facebook) and used to promote my teaching and music business.

- **I will always ask before recording.**
- I will never use a minor's full name, and students are only tagged with permission.
- Signing this release is optional and does not affect lessons in any way.
- You may withdraw permission at any time by letting me know in writing. I will stop recording and sharing new clips, and remove existing posts where reasonably possible.

Please check one:

- ☐ Yes, I give permission for lesson clips of the student to be recorded and shared as described above.
- ☐ No, please do not share recordings of the student.

SIGNATURE (PARENT OR GUARDIAN IF UNDER 18)

DATE

Teacher: Christian Dyble · christiandyblemusic@gmail.com · christiandyblemusic.com

Please keep a copy of this agreement for your records.